

Post Funeral Receptions

Breakfast Buffets

(20 person minimum for a buffet)

#1

Chilled Orange Juice
Country Fresh Scrambled Eggs
Grilled Bacon and Sausage
Home Fried Potatoes
Assorted Breakfast Breads
Coffee, Tea and Decaffeinated Coffee
\$17.00 per person, Inclusive of tax and gratuity

#2

Assorted Chilled Juices
Sliced Fresh Fruit with Yogurt and Granola
Assorted Bagels with Cream Cheese
Country Fresh Scrambled Eggs
Grilled Bacon and Sausage
Grilled French Toast with Maple Syrup
Home Fried Potatoes
Assorted Breakfast Breads
Coffee, Tea and Decaffeinated Coffee
\$21.00 per person, Inclusive of tax and gratuity

#3 Brunch Buffet

Assorted Chilled Juices
Sliced Fresh Fruit Display with Yogurt & Granola
Assorted Breakfast Breads & Bagels with Cream Cheese
Marmalade, Butter and Jellies
Field Greens with Balsamic Vinaigrette
Chef's Special Quiche
Pasta with Grilled Chicken & Broccoli in Alfredo Sauce
Assorted Chef's Desserts
Coffee, Tea and Decaffeinated Coffee
\$25.00 per person, Inclusive of tax and gratuity



HAWTHORNE HOTEL
978-744-4080
www.hawthornehotel.com

CATERING INFORMATION

Menu Selection

The menu selections included in this presentation intend to represent the variety of inventive combinations that can be prepared by our Chefs. Our Catering Staff can also make seasonal recommendations to assist you with designing a special menu unique to your event. Menu prices are subject to change. The Hawthorne Hotel will guarantee banquet prices 60 days prior to your event.

Beverage Arrangements

Our Catering Staff will be pleased to assist with choosing appropriate wines and other beverages to complement your menu and program. We will be pleased to arrange for either a cash or open bar, a minimum of two weeks prior to your function. A standard bartender fee of \$50 will be assessed. For parties under 25 persons, there will be a \$35 cocktail server fee. The sale and service of alcoholic beverages is regulated by governmental authorities. The Hawthorne Hotel is responsible for the administration of those regulations. No alcoholic beverages may be brought into the Hotel for a banquet function.

Banquet Room Assignments

As other guests may reserve the same room as you prior to or following your function, please adhere to the times confirmed. Should your time schedule change, please contact the Catering Office; and every effort will be made to accommodate you. Function rooms are assigned by the attendance anticipated. If attendance increases or decreases, we reserve the right to change the function room assignment.

Table Linens

A selection of tablecloths with complementing napkins are provided by the Hotel. If you wish to arrange for specialty linens, at the client's expense, our Catering Staff will be pleased to offer a referral company.

Coat Check

A hosted coat check may be arranged at a charge of \$50 plus \$0.75 per wrap will be added to the master account. If tipping is permissible only the \$50 charge will be at the client's expense.

Special Services

Our Catering Staff can assist you with any special needs for your particular function, such as floral arrangements, ice carvings, limousines, suggestions for musicians, and photographers.

The Hotel can provide cakes for all occasions. Should the client elect to supply a cake, there will be a service charge to cover handling. Arrangements for deliveries to the Hotel must be made with the Catering Office.

Displays and Decorations

All displays and/or decorations proposed by the client shall be subject to Hotel approval. The Hawthorne Hotel shall not assume responsibility for damage or loss of any merchandise or articles brought into the Hotel.

Guarantee

Your function should be completely designed, including menus and all environmental details, 14 days prior to your event. The final guest count must be communicated to our Catering Staff, by noon, two days prior to the event. In the case of a weekend, or when two entrees are selected, a 72-hour notification will be required. The number shall constitute a guarantee, not subject to reduction. In the event a guarantee is not received, the Hotel will assume the original anticipated attendance. The Hotel will prepare 5% above the guaranteed attendance upon request.

Deposit, Cancellation and Payment Policy

To secure your reservation with us, we respectfully require an initial deposit. The estimated balance, for all food, beverage, and applied room rental, is to be made payable one week prior to the event. (Wedding prepayment subject to package plan terms.) In the event cancellation should occur, the charges will be based on the contracted scale. Payments accepted by certified check, bank check, cash, or credit card.

Service and Labor Charge

Please add to quoted prices: 5% Massachusetts sales tax, 13% gratuity (distributed amongst service personnel), and 6% administrative charge. Should the number of guests for the function hall fall below 16 guests, there will be a labor set-up charge of \$25 added to the final bill.



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